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Nederlandse norm

# **NEN-ISO 16175-1**

(en)

Information and documentation - Principles and functional requirements for records in electronic office environments - Part 1: Overview and statement of principles (ISO 16175-1:2010, IDT)

ICS 01.140.20  
december 2010

Als Nederlandse norm is aanvaard:

- ISO 16175-1:2010.IDT

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Normcommissie 380046 "Informatie en Documentatie"

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**Information and documentation —  
Principles and functional requirements  
for records in electronic office  
environments —**

**Part 1:  
Overview and statement of principles**

*Information et documentation — Principes et exigences fonctionnelles  
pour les enregistrements dans les environnements électroniques de  
bureau —*

*Partie 1: Aperçu et déclaration de principes*



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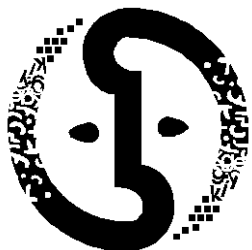
ISO 16175-1 was prepared by the International Council on Archives (as International Council on Archives and the Australasian Digital Recordkeeping Initiative *Principles and Functional Requirements for Records in Electronic Office Environments — Module 1: Overview and Statement of Principles*) and was adopted, under a special “fast-track procedure”, by Technical Committee ISO/TC 46, *Information and documentation*, Subcommittee SC 11, *Archives/records management*, in parallel with its approval by the ISO member bodies.

ISO 16175 consists of the following parts, under the general title *Information and documentation — Principles and functional requirements for records in electronic office environments*:

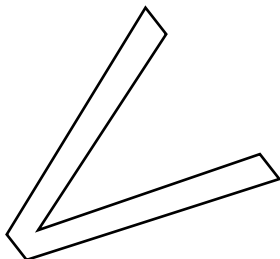
- *Part 1: Overview and statement of principles*
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- *Part 3: Guidelines and functional requirements for records in business systems*

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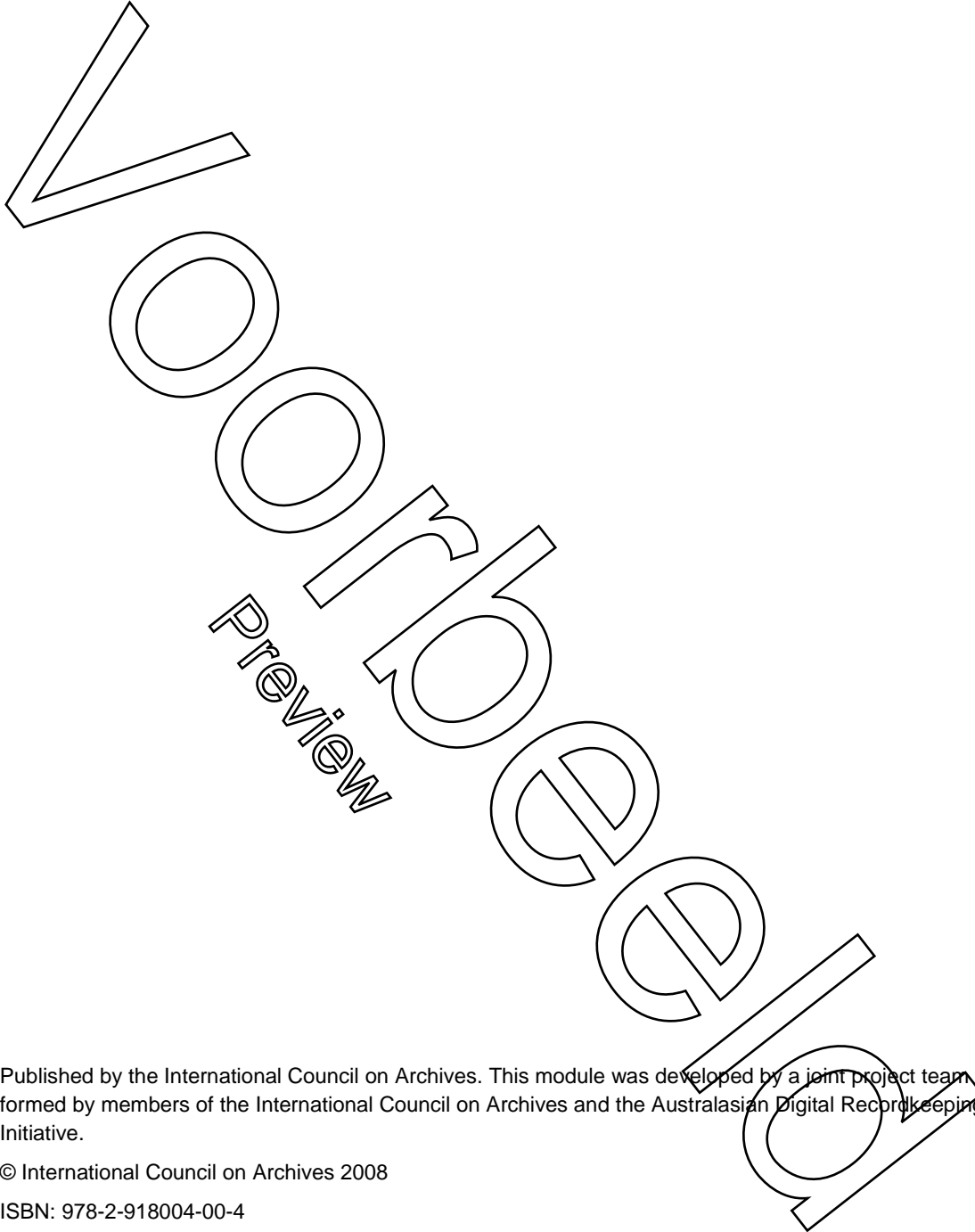
Principles and functional requirements for records in digital office environments

**Module 1**

**Overview and statement  
of principles**

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Published by the International Council on Archives. This module was developed by a joint project team formed by members of the International Council on Archives and the Australasian Digital Recordkeeping Initiative.

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