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## Business Interoperability Interfaces for Public Procurement in Europe - E-Tendering - Part 103: Profile BII22 Advanced Call for Tenders

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## European foreword

CWA 17027-103, **Profile BII22 - Advanced Call for Tenders** was developed in accordance with CEN-CENELEC Guide 29 “CEN/CENELEC Workshop Agreements – The way to rapid agreement” and with the relevant provisions of CEN/CENELEC Internal Regulations - Part 2. It was agreed on 2015-12-02 in a Workshop by representatives of interested parties, approved and supported by CEN following a public call for participation made on 2013-02-20. It does not necessarily reflect the views of all stakeholders that might have an interest in its subject matter.

The final text of CWA 17027-103 was submitted to CEN for publication on 2016-04-20. It was developed and approved by:

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- Agenzia delle entrate, IT
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This CEN Workshop Agreement (CWA) has been drafted and approved by the Workshop on **Business Interoperability Interfaces for Public procurement in Europe (BII)**, phase 3 – CEN WS/BII 3.

CWA 17027 is part of a set of CWAs prepared by CEN WS/BII 3<sup>1</sup>:

- CWA 17025:2016 Methodology and Architecture
- CWA 17026:2016 Notification profiles and transactions
- CWA 17027:2016 Tendering profiles and transactions
- CWA 17028:2016 Catalogue profiles and transactions
- CWA 17029:2016 Post-award profiles and transactions

CWA 17027-103 replaces CWA 16558:2013, Annex B.

CWA 17027 consists of the following Parts:

*Profiles:*

- CWA 17027-1 E-Tendering overview
- CWA 17027-101 Profile BII11 Advanced Qualification
- CWA 17027-102 Profile BII12 Advanced Tendering
- CWA 17027-103 Profile BII22 Advanced Call for Tenders
- CWA 17027-104 Profile BII34 Advanced Call for Tenders with Pre-award Catalogue Request
- CWA 17027-105 Profile BII35 Advanced Tendering with Pre-award Catalogue
- CWA 17027-106 Profile BII37 Open Procedure
- CWA 17027-107 Profile BII38 Advanced Invitation to Tender
- CWA 17027-108 Profile BII39 Restricted Procedure

<sup>1</sup> In order to ease the reading the CWAs provided by the CEN BII initiative, they are also made available on <http://www.cenbii.eu> together with explanatory notes and supporting material. The official version is however the version as published by CEN.

CWA 17027-109 Profile BII40 Advanced Invitation to Tender with Pre-award Catalogue Request  
 CWA 17027-110 Profile BII41 European Single Procurement Document  
 CWA 17027-111 Profile BII46 Subscribe to Procedure  
 CWA 17027-112 Profile BII47 Call for Tenders  
 CWA 17027-113 Profile BII48 Call for Tenders Questions and Answers  
 CWA 17027-114 Profile BII49 Qualification  
 CWA 17027-115 Profile BII50 Tender Clarification  
 CWA 17027-116 Profile BII51 Qualification Rejection  
 CWA 17027-117 Profile BII52 Invitation to Tender  
 CWA 17027-118 Profile BII53 Tender Withdrawal  
 CWA 17027-119 Profile BII54 Tendering  
 CWA 17027-120 Profile BII56 Virtual Company Dossier  
 CWA 17027-121 Profile BII58 Notify Awarding  
 CWA 17027-122 Profile BII59 Contracting  
 CWA 17027-123 Profile BII60 Tender Status Inquiry

*Transaction syntax implementation guidelines (UBL):*

CWA 17027-201 UBL Syntax Implementation Guideline for Trdm040 Advanced Call for Tenders  
 CWA 17027-203 UBL Syntax Implementation Guideline for Trdm042 Qualification Reception Confirmation  
 CWA 17027-204 UBL Syntax Implementation Guideline for Trdm044 Advanced Tender  
 CWA 17027-205 UBL Syntax Implementation Guideline for Trdm045 Tender Reception Notification  
 CWA 17027-212 UBL Syntax Implementation Guideline for Trdm083 Call for Tenders  
 CWA 17027-215 UBL Syntax Implementation Guideline for Trdm087 Qualification Rejection  
 CWA 17027-216 UBL Syntax Implementation Guideline for Trdm083 Call for Tenders  
 CWA 17027-218 UBL Syntax Implementation Guideline for Trdm090 Tender  
 CWA 17027-221 UBL Syntax Implementation Guideline for Trdm094 Awarding Notification  
 CWA 17027-224 UBL Syntax Implementation Guideline for Trdm105 Call for Tenders with Pre-award Catalogue Request  
 CWA 17027-227 UBL Syntax Implementation Guideline for Trdm108 Advanced Invitation to tender  
 CWA 17027-228 UBL Syntax Implementation Guideline for Trdm109 Advanced invitation to tender with Pre-award Catalogue Request

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## Introduction

The first CEN BII Workshop was established in May 2007 with the objective of harmonising electronic procurement in Europe. The CEN BII initiative, which now comprises a further two CEN Workshops, is a standardisation activity within CEN (European Committee for Standardisation). It provides a framework for interoperability in pan-European electronic transactions expressed as a set of technical specifications.

During the second phase of the initiative (CEN WS/BII 2) a set of technical specifications – “CEN BII Profiles” – were documented and published as five CEN Workshop Agreements (CWAs), which are currently used across Europe. The profiles are designed to facilitate effective public e-procurement based on a modular approach for implementation, with a focus on global interoperability.

The CEN BII profiles can be seen as “agreements” on message contents and business processes. The profile descriptions focus on core information elements that typically cater to the majority of user requirements applicable across Europe and lower the need for detailed bilateral agreements between the trading partners.

In its third phase (CEN WS/BII 3), which began in March 2013 with the approval of the business plan, the Workshop has focused on ensuring that all relevant aspects of e-procurement are covered, including additional business requirements coming from the new Public Procurement Directives<sup>2</sup> and alignment to other standardization efforts in the area of electronic invoicing, as well as ensuring wider recognition and adoption of its deliverables.

More information about the CEN BII initiative can be found on [www.cenbii.eu](http://www.cenbii.eu).

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<sup>2</sup> Directive 2014/24/EU on public procurement – replaces Directive 2004/18/EC (“classic Directive”), Directive 2014/25/EU on procurement by entities operating in the water, energy, transport and postal services sectors – replaces Directive 2004/17/EC (“utilities Directive”), and Directive 2014/23/EU on the award of concession contracts (new)

# 1 Scope

## 1.1 Introduction

Profile BII22 Advanced Call for Tenders describes electronic messaging support for the business process of inviting all economic operators in the market to submit a tender for delivering products, services or works as part of the execution of the pre-award phase in a procurement process.

The key aspects covered by this profile are:

- The contracting body has decided to invite all economic operators to participate in a tendering procedure.
- The contracting body may distribute the call for tenders document to a wide audience.
- The economic operator decides whether he participates in the tendering process, but no communication needs to be sent back to the contracting body if he decides not to

In this profile BII22 Advanced Call for Tenders much information about the call for tenders is structured. In profile BII47 Call for Tenders, most information is defined in (unstructured) attachments.

This profile BII22 Advanced Call for Tenders is used in an open procedure to invite all interested economic operators to submit their tenders. In a restricted procedure this profile may be used to invite economic operators to qualify themselves, e.g. by means of an ESPD (European Single Procurement Document) or qualification. This profile therefore includes ESPD or qualification template information.

To invite (pre-)selected economic operators to participate in a tendering procedure, profile BII38 Advanced Invitation to Tender is used instead of this profile.

If the call for tenders includes a request to submit a pre-award catalogue, profile BII34 Advanced Call for Tenders with pre-award catalogue request is used instead of this profile.

This profile is identified in the transactions by the ProfileID  
 urn:www.cenbii.eu:profile:bii22:ver3.0

## 1.2 Goals

The main business benefits to be gained by implementing this profile are:

ID	Description
G22-001	The profile enables trading partners to communicate without a previous bi-lateral setup or agreements.
G22-002	The electronic call for tenders allows the contracting body to install a systematic invitation process.
G22-003	By structuring all tender information, tenders may be qualified and evaluated (semi)automatically
G22-004	Tenderers can (semi)automatically generate tenders.
G22-005	Receipt of tendering information allows for an automated or semi-automated tendering process

## 1.3 Business environment

### 1.3.1 Introduction

The intended scope for this profile includes public procurement, but the profile may also be used in Business to Business (B2B) relations.

This profile is intended to support transmission of electronic documents for processing in (semi-)automated processes. The legal requirements that were taken into account are requirements from European legislation, in particular the EU directives, mentioned in section 5 of this profile.



The transactions, specified in this profile are intended to be exchanged between the tendering systems of economic operators and contracting bodies. This means that it is expected that the parties have connected their systems to the internet, and that they have middleware in place to enable them to send and receive the transactions in a secure way, using an agreed syntax.

The content model of the transactions can also be used in procurement platforms or portals, so that these platforms as well as procurement systems of economic operators and contracting bodies are based on the same information and process models, which makes them more interoperable. Even if platforms are not technically interoperable, the content model facilitates understanding the tendering documents and to participate in the tendering process.

### 1.3.2 Tendering procedures

Individual pre-award processes can be put in place using different procedures, depending on the value and the type of the contract to be awarded, on the legal nature of the contracting body and on specific member state national legislation (Directive 2014/24/EU art. 26). In open procedures, any economic operator can access the tender documents (including the call for tenders) and submit a tender before the time expires, without subscribing for interest and without any previous assessment of their capabilities. In restricted and negotiated procedures and in a competitive dialogue the interested economic operators must submit a request to participate in order to be invited in the tendering process by the contracting body. When the contracting body has published a notice, the interested economic operators may subscribe to obtain tendering information using profile BII46. Negotiated procedures require sending the invitation to tender (profile BII52) to identified candidates.

Article 26 to 32 from Directive 2014/24/EU and article 43 to 50 from Directive 2014/25/EU describe the different tendering procedures that can be used by contracting bodies. For the purpose of electronic tendering, some of these procedures have been described in BII profiles BII37 (open procedure) and BII39 (restricted procedure). These profiles are included in CWA 17027-106 and CWA 17027-108.

Official notification through publishing bodies is part of many procedures. eNotification covers the electronic transfer of electronic notices for publication and dissemination services with the ultimate aim of opening market opportunities. Profiles BII14 Prior Information Notice, BII10 Contract Notice and BII43 Contract Award Notice describe the exchange of a notice between a contracting body or his representative and a publisher. Profile BII61 describes the exchange of notices between publishers. The process by which notices can be searched for on a given platform are described in profiles BII62 Exchange of Notice Metadata and BII45 Search Notices. These profiles are included in CWA 17026.

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